

Air Conditioning Proposal Outline for Informational Meetings

**Please sign the attendance sheet so we know who has attended and how many are in attendance.
Thank You.**

Historical background:

The question was asked of council at the April meeting, “Why can’t we install A/C now?”

1. Many considerations were discussed by council leading to a directive to gain more information.
2. Council charged Dan Roth and Steve Gillespie to bring information on cost, annual utilities expenses and timing to the May council meeting.
3. Presented at the May meeting.
 - a. Costs: Sanctuary - \$33,000; Fireside Room - \$12,000 Utility costs: \$1.30 per hour for both rooms. Use the same type unit as the Bethany Room. Programmable thermostats would automatically be set for Sunday services. Other times would be manually set.
 - b. Council created a committee to draft a proposal to be presented to the congregation concerning installation of air conditioning in the Sanctuary and Harms Fireside Room.
4. The recommendation brought to the June council meeting broadened the scope of the project to include Sandrock Hall, Basement Kitchen and Poppen Hall. The recommendation was:
 - a. Costs: Total Cost: \$90,000. (Sanctuary - \$33,000; Harms Fireside Room - \$12,000; Sandrock Hall and Kitchen - \$30,000; Poppen Hall - \$15,000.)
 - b. Funding Method: \$15,000 – Building Improvement Fund; \$5,000 – Special Projects Fund; \$70,000 – Member Pledges.
 - c. Timing: Work is to begin when pledges received have reached 80% of the total required: \$56,000.
5. The installation was reviewed including:
 - a. The number and location of air handling units for each area.
 - b. Use of programmable thermostats to limit the usage would control costs.
 - c. The total time to install would be approximately 3 weeks.
6. The recommendation was not approved by council and it was decided to have informational meetings with the congregation in July, August and September to discuss and gain feedback on the issues.

Issues to Discuss and Gain Feedback

1. Should we have air conditioning at all:

- a) Is air conditioning only for the congregations comfort during worship service or are there other potential benefits to having air conditioning?
 - 1. Weddings, funerals and baptisms.
 - 2. AA meetings
 - 3. Rummage Sale
 - 4. Guests and potential new members
 - 5. Other
- b) Is there a detriment to having air conditioning?
 - 1. Initial cost: Is the congregation willing to support the cost?
 - 2. Operating cost: Will it impact our budget adversely?
 - 3. Maintenance: What do the new air handling units require in maintenance?
 - 4. Will air conditioning affect the organ in the Sanctuary?
 - 5. Other
- c) Should we have air conditioning, regardless of the timing, in the:
 - 1. Sanctuary
 - 2. Harms Fireside Room
 - 3. Sandrock Hall
 - 4. Basement Kitchen
 - 5. Poppen Hall

2. Timing of installation:

- a) Should the installation of air conditioning:
 - 1. Be in place for the summer of 2018.
 - 2. Remain a stand-alone project outside the scope of the ARAR process.
 - 3. Include air conditioning in the ARAR process but keep it a stand-alone project.
 - 4. Be included in a broader capital campaign.
- b) Should the installation process include:
 - 1. All the areas (i. thru v.) mentioned above at the same time.
 - 2. Some areas initially and then others later.
 - 3. Only certain areas.
- c) Which areas should be considered most important to have air conditioning:
 - 1. Sandrock Hall
 - 2. Sanctuary
 - 3. Basement Kitchen
 - 4. Harms Fireside Room
 - 5. Poppen Hall
- d) At what point of fund raising should the project be started?
 - 1. When the total pledge amount has been pledged.
 - 2. When all the funds required have been received.
 - 3. When a specified amount of pledges have been received.
 - 4. When a specified amount of funds have been received.

3. Funding should be:

- a) Entirely through pledges from a broader capital campaign.
- b) Entirely through pledges from a separate air conditioning campaign.
- c) Entirely through existing church funds.
 - 1. Building Improvement Fund
 - 2. Special Projects Fund
 - 3. Endowment Fund
 - 4. Other Restricted Funds
- d) A mixture of church funds and pledges from a separate air conditioning campaign.
 - 1. % Membership Pledges _____
 - 2. % Building Improvement Fund _____
 - 3. % Special Projects Fund _____
 - 4. % Endowment Fund _____
 - 5. % Other Restricted Funds _____