

# ST. PAUL EVANGELICAL LUTHERAN

Sharing God's grace through Christ, we love, pray, rejoice and serve



375 Lothrop, Grosse Pointe Farms, MI 48230

313.881.6670

Rev. Frederick Harms  
Senior Pastor

Rev. Morsal Collier  
Associate Pastor

## WEDDING INFORMATION

**IMPORTANT!** Your wedding license must be delivered to the Church Office ONE week prior to the wedding.

### FACILITIES

In general, marriages will not be performed unless there is premarital counseling with the couple. Scheduling must be done in consideration of regular Church functions.

Alcoholic beverages may not be served on Church property.

The building is a smoke-free environment.

St. Paul Lutheran Church is handicap accessible.

Rice, birdseed, or confetti may not be used.

The Church will be open two hours prior to the wedding as well as two hours after the conclusion of the ceremony. If you require more time, there will be an additional charge of \$25 per hour for the custodial fee.

### FLOWERS

Flowers may be ordered directly by you or you may use the Church florist, Grosse Point Florist, at 313.885.3000. Please make sure your floral arrangements are properly sized and are not too large.

### WEDDING COORDINATOR

Our Wedding Coordinator is Sandy Wallace. She may be reached in the Church Office Monday through Friday from 8 am to 3 pm. Please feel free to call her anytime during those hours.

### CANDLES

The aisle pew torches are an available option. If you are having the Unity Candle as part of your ceremony, you will have to provide it plus two 10 or 12-inch taper candles. Please bring the candles to the Church at the time of your rehearsal unless your florist is designing a special floral arrangement using the candles. If you desire white bows, you can order them from your florist.

### MUSIC

Music is to be selected with the Organist, Linda Schrank, at 586.226.2276. Please contact her two months prior to the wedding. Not all types of music will be allowed for use in the church or the wedding service. Final approval will be made by the Pastors. If you desire a soloist, you should have them contact our Organist.

### PICTURES

Photographers may take pictures of the wedding party entering and leaving the wedding service. They may take time exposure or natural light pictures during the wedding from the rear of the church and may repose the wedding party after the service. There are to be no flash pictures or photographers walking in the Chancel area during the service. It is requested the wedding guests also refrain from taking flash pictures during the service. If you desire video and audio taping of the wedding service, details and arrangements are to be discussed with the Wedding Coordinator prior to the wedding. If you are planning to take pictures following your wedding service, this should be concluded within the two-hour time frame at the conclusion of your ceremony (especially if you are having a receiving line) unless other arrangements have been made concerning custodial services.

## Non-member

**LAST NAMES** \_\_\_\_\_  
\_\_\_\_\_

### **WEDDING INFORMATION**

WEDDING DATE -                      TIME -

REHEARSAL DATE -                      TIME -

### **GROOM**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_  
\_\_\_\_\_

### **BRIDE**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_  
\_\_\_\_\_

### **FEES**

Building	\$300
Organist	\$200
(\$25 addnl if @ rehearsal)	
Custodian	\$150
Coordinator	\$150
Cloth Runner	\$ 50
Candles	<u>\$150</u>
Total	\$1,000

Pastor's Fee: Your discretion.

Suggested Fee: \$300

**MARRIAGE LICENSE MUST BE DELIVERED  
TO THE CHURCH ONE WEEK PRIOR TO THE  
WEDDING.**

Number in Wedding Party \_\_\_\_\_

Number Invited \_\_\_\_\_

### **PLEASE CHECK YES OR NO**

Aisle Runner    Yes \_\_\_\_\_    No \_\_\_\_\_

Aisle Pew Torches    Yes \_\_\_\_\_    No \_\_\_\_\_

Bows    Yes \_\_\_\_\_    No \_\_\_\_\_

Flowers    Yes \_\_\_\_\_    No \_\_\_\_\_

Wedding Candle    Yes \_\_\_\_\_    No \_\_\_\_\_

Candelabra    Yes \_\_\_\_\_    No \_\_\_\_\_

Organist    Yes \_\_\_\_\_    No \_\_\_\_\_

Soloist    Yes \_\_\_\_\_    No \_\_\_\_\_

Music, Special Music:  
\_\_\_\_\_

Mother's Seating    Yes \_\_\_\_\_    No \_\_\_\_\_

Video or audio    Yes \_\_\_\_\_    No \_\_\_\_\_

Photographer    Yes \_\_\_\_\_    No \_\_\_\_\_

Receiving Line    Yes \_\_\_\_\_    No \_\_\_\_\_

Dressing at church    Yes \_\_\_\_\_    No \_\_\_\_\_

Maid of Honor  
\_\_\_\_\_

Best Man  
\_\_\_\_\_

As of February 19, 2009

## Member

**LAST NAMES** \_\_\_\_\_  
\_\_\_\_\_

### **WEDDING INFORMATION**

WEDDING DATE - TIME -

REHEARSAL DATE - TIME -

### **GROOM**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_  
\_\_\_\_\_

### **BRIDE**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_  
\_\_\_\_\_

### **FEES**

Organist	\$150
(\$25 addnl if @ rehearsal)	
Custodian	\$100
Coordinator	\$100
Cloth Runner	\$ 50
Candles	<u>\$ 45</u>
Total	\$445

Pastor's Fee: Your discretion.

Suggested Fee: \$185

**MARRIAGE LICENSE MUST BE DELIVERED  
TO THE CHURCH ONE WEEK PRIOR TO THE  
WEDDING.**

Number in Wedding Party \_\_\_\_\_

Number Invited \_\_\_\_\_

### **PLEASE CHECK YES OR NO**

Aisle Runner Yes \_\_\_\_\_ No \_\_\_\_\_

Aisle Pew Torches Yes \_\_\_\_\_ No \_\_\_\_\_

Bows Yes \_\_\_\_\_ No \_\_\_\_\_

Flowers Yes \_\_\_\_\_ No \_\_\_\_\_

Wedding Candle Yes \_\_\_\_\_ No \_\_\_\_\_

Candelabra Yes \_\_\_\_\_ No \_\_\_\_\_

Organist Yes \_\_\_\_\_ No \_\_\_\_\_

Soloist Yes \_\_\_\_\_ No \_\_\_\_\_

Music, Special Music:  
\_\_\_\_\_

Mother's Seating Yes \_\_\_\_\_ No \_\_\_\_\_

Video or audio Yes \_\_\_\_\_ No \_\_\_\_\_

Photographer Yes \_\_\_\_\_ No \_\_\_\_\_

Receiving Line Yes \_\_\_\_\_ No \_\_\_\_\_

Dressing at church Yes \_\_\_\_\_ No \_\_\_\_\_

Maid of Honor  
\_\_\_\_\_

Best Man  
\_\_\_\_\_

As of February 19, 2009